



Alameda County Schools Insurance Group
(ACSIG)
5776 Stoneridge Mall Rd., Suite 130 Pleasanton, CA
94588

MINUTES
Full Board

Date: Thursday, May 17, 2018
Time: 12:00PM
Location: Alameda County Office of Education
313 W. Winton Ave.
Hayward, CA 94544

[Conference Call](#)

[Dial-in instructions: 888-240-3210, access code 5912465#](#)

I. The meeting was called to order by Annette Heldman at 12:06 PM

II. Roll call

Board Members

Annette Heldman	President	New Haven USD
Bryan Richards	Secretary	Newark USD
Suzy Chan	Board Member	Castro Valley USD
Marites Fermin	Board Member	Eden Area ROP
Minh Vu	Alternate	Fremont USD
Joyce Veasley	Board Member	Mission Valley ROP
Vicki Hu	Alternate	Mountain House USD
Micaela Ochoa	Board Member	Pleasanton Unified School District
Kevin Collins	Board Member	San Leandro Unified School District
Madeline Gabel	Board Member	San Lorenzo Unified School District
Anne Spalasso	Alternate	Tri-Valley ROP

Kimberly Dennis	Executive Director	ACSIG
Celina Flotte	Executive Assistant	ACSIG

Ron Martin	Guest	Keenan & Associates
Tara Cooper-Salaiz	Guest	Keenan & Associates
Patrice Grant	Guest	Keenan & Associates
Dave Kundert	Guest	Keenan & Associates
Michael Clark	Guest	Keenan & Associates
Laurena Grabert	Guest	SETECH

III. Acceptance of the Agenda

It was moved by Kevin Collins and seconded by Bryan Richards to accept the agenda as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Whetfield, Spalasso

Nays: None

Abstain: None

IV. Public Comment on Open Session Agenda Items

There was no public present to comment.

Consent Calendar

Review Items listed on the consent agenda for any adjustments and adoptions.

- **Executive Committee Minutes from February 8, 2018**
- **2nd Quarter Financials**
- **2nd Quarter Investment Report**
- **Investment Policy**
- **Conflict of Interest Code**
- **Authorization of Signatures**
- **Posting and Mailing Address**

It was moved by Marites Fermin and seconded by Micaela Ochoa to approve the consent calendar as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

General

V. Third Quarter Financials

Laurena Grabert from SETECH presented the 2017/18 Third Quarter Financial statements.

Alameda County Schools Insurance Group (ACSIG)
Treasurer's Report- Statement of Net Position
Consolidated
As of 06/30/2017 and 03/31/2018

	Audited As of 06/30/2017	Activity 07/01/2017 - 03/31/2018	As of 03/31/2018
Assets:			
Current Assets			
Workers Compensation	\$ 13,726,737	7,519,898	\$ 21,246,635
Dental	2,073,984	381,945	2,455,929
Vision	1,251,024	120,486	1,371,510
Property and Liability	1,234,912	57,774	1,292,686
Operations	238,251	(129,225)	109,026
Cash and Cash Equivalents	\$ 18,524,908	7,950,878	\$ 26,475,786
Investments Morgan Stanley - current	2,032,238	(1,069,778)	962,460
Accounts Receivable	7,827,985	2,701,156	10,529,141
Prepaid Expense	9,948	11,732	21,680
Interfund Receivable/(payable) (1)	--	--	--
Subtotal Current Assets	28,395,079	9,593,988	37,989,067
Noncurrent Assets			
Investments @ FMV - Morgan Stanley (3)	14,018,468	776,230	14,794,698
Capital - Equipment, net of depreciation	2,963	--	2,963
	14,021,431	776,230	14,797,661
Total Assets	\$ 42,416,510	\$ 10,370,218	\$ 52,786,728
Deferred Outflow of Resources:			
Deferred outflow of resources - pension	217,668	--	217,668
Liabilities:			
Current Liabilities			
Accounts Payable	\$ 3,053,398	\$ 3,916,423	\$ 6,969,821
Prefunding deposits (2)	3,817,300	--	3,817,300
Advance Contributions	--	3,978,019	3,978,019
Other Claim Liabilities - Castlepoint Reinsurance Insolvency	--	923,183	923,183
Current Portion of claims and claim adjustment	3,832,965	160,875	3,993,841
Subtotal Current Liabilities	10,703,663	8,978,500	19,682,164
Noncurrent Liabilities			
Unpaid claims and claim adjustment expenses less current	14,245,110	(1,287,456)	12,957,654
Unallocated Loss Adjustment Expense (ULAE)	1,365,838	12,000	1,377,838
Subtotal Noncurrent Claim Liabilities	15,610,948	(1,275,456)	14,335,492
Net Pension Liability (NPL)	586,196	--	586,196
Total Liabilities	\$ 26,900,807	\$ 7,703,044	\$ 34,603,851
Deferred Inflow of Resources:			
Deferred inflow of resources - pension	128,507	--	128,507
Net Position:			
Undesignated Net Position - Net Assets/(Deficit)	15,601,901	2,667,174	18,269,075
Designated - Capital Assets	2,963	--	2,963
Total Net Position	\$ 15,604,864	\$ 2,667,174	\$ 18,272,038
Total Liabilities, Deferred Pension, and Ending Net Position	\$ 42,416,510	\$ 10,370,218	\$ 52,786,728

Footnote:

- (1) Interfund transfers net to zero on consolidated financial statements. This is a internal function used to transfer or allocate expense and income from one program to another without transfer of cash.
- (2) Estimated six weeks of dental claims funded by each member to maintain positive cash flow.
- (3) Morgan Stanley Smith Barney Investment shown at Fair Market Value, accrued interest shown as accounts receivable.

Alameda County Schools Insurance Group (ACSIG)
Consolidated
Statement of Revenues, Expenditures and Changes in Net Position
For The Nine Months Ended 03/31/2018

	2016/2017		2017/2018			
	Budget	Audited Actuals	Budget	Actuals 07/01/2017 - 3/31/2018	Variance	Percentage of Budget
Operating Revenue:						
Premiums Paid by Members	\$ 147,391,011	\$ 158,165,112	\$ 156,427,872	\$ 125,816,929	\$ 30,610,943	80.43 %
Return of Premiums	--	--	--	(1,143,270)	--	--
Other Income	--	247	--	--	--	--
Total Operating Revenue	147,391,011	158,165,359	156,427,872	124,673,659	30,610,943	79.70
Operating Expenditures:						
Classified Salaries	236,778	237,143	251,051	198,502	52,549	79.07
Statutory Benefits	55,498	70,823	56,552	18,021	38,531	31.87
Health & Welfare	39,000	47,037	39,000	36,255	2,745	92.96
Employer Tax Expense	3,411	3,915	3,477	3,120	357	89.72
Net Pension Expense	--	(47,757)	39,345	39,127	218	99.45
Telephone & Internet	5,250	6,380	7,350	4,753	2,597	64.67
Supplies Office	5,250	1,675	4,200	1,259	2,941	29.98
Supplies - Other	5,250	1,946	2,625	2,716	(91)	103.47
Eligibility Processing	252,000	208,279	240,000	159,057	80,943	66.27
Brokerage Fees-Dental-ACSIG	276,000	271,257	288,000	218,665	69,335	75.93
Brokerage Fees-Dental-MD	300,000	402,435	350,000	302,569	47,431	86.45
Travel and Conferences	21,000	22,759	23,100	6,517	16,583	28.21
Mileage	8,925	5,370	8,925	5,579	3,346	62.51
Dues & Memberships	1,575	6,635	1,575	835	740	53.02
Postage & Meter	3,400	7,265	8,350	2,847	5,503	34.09
Insurance Expense-PIPS&NCR	23,989,931	20,585,426	25,192,893	15,780,951	9,411,942	62.64
Insurance Expense-PY Adj	1,500,000	2,212,707	2,000,000	749,186	1,250,814	37.46
Utility - Operating-Rent	35,420	33,655	39,388	33,435	5,953	84.89
Advertising	2,100	--	600	--	600	--
Contract Services	8,426	17,650	26,275	8,273	18,002	31.49
Contract Services -Claim Audit	--	--	20,000	--	20,000	--
Contract Services	10,000	--	6,375	--	6,375	--
Audit Fees	14,175	13,250	15,540	13,500	2,040	86.87
Other Services/Operating Expenses	5,250	2,499	10,500	2,093	8,407	19.93
Capital Equipment/Depreciation	2,550	592	2,625	--	2,625	--
Repairs & Maintenance	4,800	--	3,675	--	3,675	--
Legal	2,550	--	2,100	--	2,100	--
Accounting Services	15,750	14,000	15,750	10,815	4,935	68.67
County Courier	3,675	--	4,200	3,568	632	84.94
Shredding	1,575	782	1,574	557	1,017	35.36
Copier & Scanner	15,000	10,928	15,000	7,464	7,536	49.76
Claims Administration Services	190,000	179,067	154,000	166,911	(12,911)	108.38
Self-Insurance Fee	245,000	261,221	290,000	297,811	(7,811)	102.69
Claims Paid-WC	3,000,000	1,280,507	2,500,000	779,122	1,720,878	31.16
Claims Paid-PL	80,000	27,495	50,000	43,731	6,269	87.46
Physical Abilities Testing	10,000	10,045	25,000	7,940	17,060	31.76
Training	5,000	--	20,000	--	20,000	--
First-Aid Program	10,000	23,945	10,000	14,304	(4,304)	143.04
Food Service Training	10,000	--	5,000	--	5,000	--
Special Ed Training	10,000	--	15,000	--	15,000	--
Incentives	--	--	--	23,726	(23,726)	--
Safety Inspections	12,445	--	12,445	--	12,445	--
Bank Charge & WC Penalty Reimb	15,000	26,826	17,200	16,796	404	97.65
Cobra Premiums	250,000	188,075	242,000	186,837	55,163	77.21
Dental Insurance Premiums	113,877,908	122,317,587	123,000,000	99,971,913	23,028,087	81.28
Vision Insurance Premiums	2,758,000	3,677,690	3,340,000	3,142,109	197,891	94.08
Claim Development Expense	(2,430,000)	(1,819,353)	(2,510,000)	(191,398)	(2,318,602)	7.63
ACA Fees	--	--	--	--	--	--
Total Operating Expenditures	144,867,892	150,309,757	155,850,690	122,069,465	33,781,225	78.32 %
Net Increase/(Decrease) from Operations	2,523,119	7,855,602	577,182	2,604,194	(3,170,282)	451.19 %
Non Operating Income/(Expense)						
Interest Income	218,250	338,231	231,500	364,963	(133,463)	157.65
Net Increase/(Decrease) in Fair Value	--	(337,414)	--	(302,554)	302,554	--
Realized Gain/(Loss) on Investments	--	19,201	--	571	(571)	--
Cumulative effect of GASB 68	--	--	--	--	--	--
Interfund Trans, Other Inc/Exp	--	--	--	--	--	--
Total Non Operating Income/(Expense)	218,250	20,018	231,500	62,980	168,518	27.21 %
Net Increase/(Decrease) in Net Position	\$ 2,741,369	\$ 7,875,620	808,682	\$ 2,667,174	\$ (3,001,764)	329.82 %
Beginning Balance Prior Year End	\$ 7,729,244	\$ 7,729,244	15,604,864	\$ 15,604,864	\$ --	100.00 %
Unaudited Ending Balance, as of 03/31/2018	\$ 10,470,613	\$ 15,604,864	\$ 16,413,546	\$ 18,272,038	\$ (3,001,764)	

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It was moved by Kevin Collins and seconded by Bryan Richards to approve the Third Quarter Financials as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

VI. Third Quarter Investment Report

The Executive Director reviewed the 2017/18 Third Quarter Investment Report with the Board.

Time Weighted Performance Summary (Net of fees) – March 31, 2018

Total Ending Value	\$16,101,608.63
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Rolling Periods

Quarter to Date	-0.47%
Year to Date	-0.47%
Last 12 Months	-0.22%
Last 3 Years	0.37%
Last 5 Years	0.57%
Since Inception (annualized %)	0.98%

Calendar Years

2018 YTD	-0.47%
2017	0.59%
2016	0.99%
2015	0.87%
2014	1.01%
2013	-0.03%
2012	2.44%
2011	1.91%
2010 (partial year)	0.29%

Fiscal Years

2017-18	-0.60%
2016-17	-0.35%
2015-16	2.13%
2014-15	1.09%
2013-14	1.32%
2012-13	0.48%
2011-12	1.75%

It was moved by Kevin Collins and seconded by Micaela Ochoa to approve the Third Quarter Investment Report as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

VII. 2018/2019 Budget

The Executive Director presented the 2018/19 Budget to the Board. The budget was developed using year to date 2017/18 data and

preliminary estimates for 2018/19 rates and costs. Because all the rates are not firm at this time, estimates were used for this report. Salaries have been distributed to each program based upon a time study.

**Alameda County Schools Insurance Group (ACSIG)
Consolidated
2018/2019 Budget**

	Budget 2018/2019	Allocations	Change in Accruals		2018/2019 Budget	2017/2018 Budget	2016/2017 ACTUAL
Audited - Beginning Net Position, as of 07/01/2017				\$ 29,375,762			
Beginning Cash	\$ 29,375,762				\$ 29,375,762	\$ 24,927,031	21,332,753
Operating Revenue:							
Premiums Paid by Members	\$ 158,439,211	\$ --	\$ --	\$ 158,439,211	\$ 158,439,211	\$ 146,427,872	158,165,112
Total Operating Revenue	158,439,211	--	--	158,439,211	158,439,211	146,427,872	158,165,112
Operating Expenditures:							
Classified Salaries	251,917	--	--	251,917	251,917	251,051	237,143
Statutory Benefits	88,316	--	--	88,316	88,316	56,532	70,823
Health & Welfare	51,190	--	--	51,190	51,190	39,000	47,038
Employer Tax Expense	4,769	--	--	4,769	4,769	3,477	3,915
Net Pension Expense	51,787	--	--	51,787	51,787	39,345	47,757
Telephone & Internet	7,350	--	--	7,350	7,350	7,350	6,380
Supplies Office	4,200	--	--	4,200	4,200	4,200	1,675
Supplies - Other	4,200	--	--	4,200	4,200	2,625	1,945
Eligibility Processing	246,077	--	--	246,077	246,077	245,627	213,327
Brokerage Fees-Dental-ACSIG	294,000	--	--	294,000	294,000	288,000	271,257
Brokerage Fees-Dental-MD	425,000	--	--	425,000	425,000	350,000	402,435
Travel and Conferences	23,100	--	--	23,100	23,100	23,100	22,759
Mileage	8,925	--	--	8,925	8,925	8,925	5,369
Dues & Memberships	7,350	--	--	7,350	7,350	1,575	6,636
Postage & Meter	10,000	--	--	10,000	10,000	8,350	7,265
Insurance Expense-PIPS&NCR	24,950,383	--	--	24,950,383	24,950,383	25,192,893	20,585,426
PIPS payroll adjustment	2,000,000	--	--	2,000,000	2,000,000	2,000,000	2,241,314
Utility - Operating-Rent	36,461	--	--	36,461	36,461	33,761	--
Advertising	600	--	--	600	600	600	--
Contract Services	31,275	--	--	31,275	31,275	24,701	17,650
Contract Services -PL-Investigation	--	--	--	--	--	--	--
Contract Services-PL-Legal	6,375	--	--	6,375	6,375	6,375	--
Audit Fees	16,275	--	--	16,275	16,275	15,540	13,250
Other Services/Operating Expenses	10,500	--	--	10,500	10,500	10,500	2,499
Capital Equipment/Depreciation	4,200	--	--	4,200	4,200	2,625	--
Repairs & Maintenance	3,675	--	--	3,675	3,675	3,675	--
Legal	2,100	--	--	2,100	2,100	2,100	--
Accounting Services	15,750	--	--	15,750	15,750	16,000	14,000
County Courier	4,200	--	--	4,200	4,200	4,200	--
Shredding	2,100	--	--	2,100	2,100	1,649	782
Copier & Scanner	15,000	--	--	15,000	15,000	15,050	10,928
Claims Administration Services	174,000	--	--	174,000	174,000	154,000	179,067
Self-Insurance Fee	325,000	--	--	325,000	325,000	290,000	261,221
Claims Paid-WC	1,750,000	--	--	1,750,000	1,750,000	2,500,000	1,280,507
Claims Paid-PL	100,000	--	--	100,000	100,000	50,000	27,495
Physical Abilities Testing	35,000	--	--	35,000	35,000	10,000	10,045
Safety Inspection	12,445	--	--	12,445	12,445	12,445	--
Training	40,000	--	--	40,000	40,000	40,000	--
First-Aid Program	30,000	--	--	30,000	30,000	10,000	23,945
Risk Management Prevention Program	30,000	--	--	30,000	30,000	--	--
Bank Charge & WC Penalty Reimb	41,000	--	--	41,000	41,000	17,200	36,826
Cobra Premiums	250,000	--	--	250,000	250,000	242,000	188,075
Dental Insurance Premiums	123,120,000	--	--	123,120,000	123,120,000	123,000,000	122,317,587
Vision Insurance Premiums	3,950,000	--	--	3,950,000	3,950,000	3,340,000	3,677,690
Claim Development Expense	(2,000,000)	--	--	(2,000,000)	(2,000,000)	(2,510,000)	(1,819,353)
Prior Year Adjustment	--	--	--	--	--	--	--
Total Operating Expenditures	156,434,519	--	--	156,434,519	156,434,519	155,814,471	150,414,678
Net Increase/(Decrease) from Operations	2,004,692	--	--	2,004,692	2,004,692	(9,386,599)	7,750,434
Non Operating Income/(Expense)							
Interest Income	376,500	--	--	376,500	379,200	240,750	338,229
Change in FMV	--	--	--	--	--	--	(337,414)
Realized Gain/(Loss)	--	--	--	--	--	--	19,201
GASB 68	--	--	--	--	--	--	--
Total Non Operating Income/(Expense)	376,500	--	--	376,500	379,200	240,750	20,016
Ending Cash	\$ 31,756,954	--	--				
Net Increase/(Decrease) in Net Position	\$ --	\$ --	\$ --	2,381,192	\$ 2,383,892	\$ (9,145,849)	7,770,450

It was moved by Kevin Collins and seconded by Bryan Richards to approve the Budget as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

Dental

VIII. Dental Rates 2018/2019

The Executive Director presented the 2018/19 Dental program proposed rate changes. The program continues to perform well. Last year, ACSIG decreased rates by 2%. The program has leveled off and we are recommending a flat renewal for 2018/19.

It was moved by Bryan Richards and seconded by Micaela Ochoa to approve the Dental Rates as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

Vision

IX. Vision Rates 2018/2019

The Executive Director presented the 2018/19 Vision program proposed rate changes. The underwriting model shows a slight decrease in claim development within the past several years. Because of the increasing growth within the program, it is our recommendation that rates remain flat for 2018/19.

It was moved by Kevin Collins and seconded by Suzy Chan to approve the Vision Rates as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

Property & Liability

X. Property & Liability Rates 2018/2019

The Executive Director presented 2018/19 Property and Liability rates. ACSIG participates in the NCR P/L JPA. The NCR Board met on May 4, 2018 to approve rates. NCR Property rates and Liability rates showed

adverse development in the program. ACSIG has higher experience than the NCR average. These negative factors have resulted in an increase to the ACSIG PL rates.

We have included the adjusted valuations and ADA estimates. The rates have been estimated using the latest NCR and SAFER rate estimates.

2018/2019 Property & Liability Program Rates

ACSIG	Property	Liability	Total
ACOE	\$31,868	\$28,067	\$59,935
Albany	\$78,218	\$207,877	\$286,096
Dublin	\$233,319	\$570,475	\$803,794
Emery	\$62,766	\$38,553	\$101,319
Piedmont	\$76,748	\$151,850	\$228,598
ACSIG TOTAL	\$482,920	\$996,822	\$1,479,742

\$50,000 loss fund funding included for Property

\$50,000 loss funding included for Liability

Safety Inspection fee of \$12, 446 Included

It was moved by Bryan Richards and seconded by Micaela Ochoa to approve the Property and Liability Rates conditionally with adjustments of SAFER final rates.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XI. PLCA Agreement Renewal

The Executive Director presented the renewal contract for Property and Casualty Claims Administration Services from Keenan and Associates.

It was moved by Kevin Collins and seconded by Bryan Richards to approve the PLCA Agreement Renewal.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None
Abstain: None

Workers Compensation

XII. Claims Audit

The Executive Director presented the results of the USI Claims Audit. The overall score given to the Keenan & Associate claims team was 3.5 out of 5. The total score given was lower than the score of 4.0 received in 2016. Corrective action has been taken and a full-time supervisor has been hired to work with Patrice in the Pleasanton office.

It was moved by Kevin Collins and seconded by Bryan Richards to approve the Claims Audit.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XIII. Actuarial Study - Ultimate Loss

The Executive Director presented the February 2018 Actuarial study of the ultimate loss of the self-insured portion of the ACSIG Workers Compensation program. Bay Actuarial estimates that ACSIG's liability for unpaid losses were \$18.5M on December 31, 2016 and project that it will be \$17.8M on June 30, 2017. The corresponding discounted values (at 1.5% interest) are \$16.4M and \$15.7M.

It was moved by Bryan Richards and seconded by Suzy Chan to approve the Ultimate Loss Actuarial Study as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XIV. Actuarial Study - Ex-Mods

The Executive Director presented the Ex-Mods to the Board. Historically, ACSIG experience modification factors were not "re-benched" to 1.00. The result was program underfunding. In 2008, the Executive Committee and Board agreed to begin a multi-year funding model to begin "re-benching" ex-mods to 1.00. Program year 2009/2010 was the first year of this process. It was the expectation that the rates would become more consistent due to the use of actuarially determined experience-modification rates. Prior to 2013/2014, the ACSIG Board imposed a cap in the amount an ex-mod could

increase/decrease in any one program year. Beginning in 2013/14 the actuarially determined ex-mod will be used with no maximum change cap. The assumption that all ex-mods will remain between 0.75 - 1.25 continues.

MEMBER	NEW EX-MOD 12/31/17	OLD EX-MOD 12/31/16
ACOE	0.750	0.750
ALAMEDA	1.250	1.188
ALBANY	1.003	0.989
CASTRO VALLEY	0.884	1.078
DUBLIN	0.750	0.768
EDEN ROP	0.750	0.750
EMERY	0.750	0.750
FREMONT	0.836	0.917
LIVERMORE	1.109	1.092
MISSION ROP	0.750	0.750
MT. HOUSE	0.750	1.250
NEWARK	0.932	1.000
NEW HAVEN	1.128	1.076
PIEDMONT	0.750	0.750
PLEASANTON	1.134	0.920
SAN LEANDRO	1.250	1.115
SAN LORENZO	1.250	1.250
SUNOL GLEN	0.750	0.750
TRI VALLEY ROP	0.750	0.750

It was moved by Bryan Richards and seconded by Kevin Collins to approve the Ex-Mods as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XV. Workers Compensation Rates 2018/2019

The Executive Director presented 2018/19 Workers Compensation rates.

**2018/2019
Workers' Compensation Rates**

	2015/2016 Actual Payroll	2016/2017 Actual Payroll	Base Rate	Ex Mod	Rate per \$100 Payroll	2018/2019 PREMIUM
ACOE	\$25,061,341	\$23,717,493	2.65	0.7500	1.99	\$471,385
ALAMEDA	\$68,660,947	\$70,301,878	2.65	1.2500	3.31	\$2,328,750
ALBANY	\$27,672,524	\$27,858,715	2.65	1.0030	2.66	\$740,471
CASTRO VALLEY	\$61,699,837	\$64,078,083	2.65	0.8840	2.34	\$1,501,093
DUBLIN	\$66,582,268	\$68,658,689	2.65	0.7500	1.99	\$1,364,591
EDEN ROP	\$3,885,140	\$4,583,000	2.65	0.7500	1.99	\$91,087
EMERY	\$5,695,727	\$5,808,634	2.65	0.7500	1.99	\$115,447
FREMONT	\$242,522,930	\$255,927,440	2.65	0.8360	2.22	\$5,669,817
LIVERMORE	\$78,864,191	\$84,264,612	2.65	1.1090	2.94	\$2,476,411
MISSION ROP	\$3,996,482	\$4,351,284	2.65	0.7500	1.99	\$86,482
MT. HOUSE	\$174,844	\$183,365	2.65	0.7500	1.99	\$3,644
NEWARK	\$43,428,226	\$43,509,192	2.65	0.9320	2.47	\$1,074,590
NEW HAVEN	\$82,394,985	\$89,658,169	2.65	1.1280	2.99	\$2,680,062
PIEDMONT	\$23,943,792	\$24,365,158	2.65	0.7500	1.99	\$484,258
PLEASANTON *	\$100,602,848	\$102,590,453	2.65	1.1340	3.01	\$3,082,946
SAN LEANDRO	\$60,732,865	\$63,320,230	2.65	1.2500	3.31	\$2,097,483
SAN LORENZO	\$74,342,651	\$78,240,528	2.65	1.2500	3.31	\$2,591,717
SUNOL GLEN	\$1,912,229	\$2,031,253	2.65	0.7500	1.99	\$40,371
TRI VALLEY ROP	\$3,200,723	\$2,121,140	2.65	0.7500	1.99	\$42,158
TOTAL PREMIUMS	\$975,374,549	\$1,015,569,318				\$26,942,761

Average Ex Mod 1.00000

Payrolls based upon 2016/2017 Unaudited Actuals Reports provided by ACOE

* includes apprentice program

It was moved by Kevin Collins and seconded by Bryan Richards to approve the Workers Compensation rates as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XVI. Informational Report for Fiscal Year End

Laurena Grabert from SETECH presented the 2016/2017 Informational Report for the Fiscal Year Ended June 30, 2017. The following numbers reflect each member's portion of the unfunded liability.

Alameda County Schools Insurance Group
Workers' Compensation
Allocation Net Position - Assets/(Deficit) by Member
As of 06/30/2017

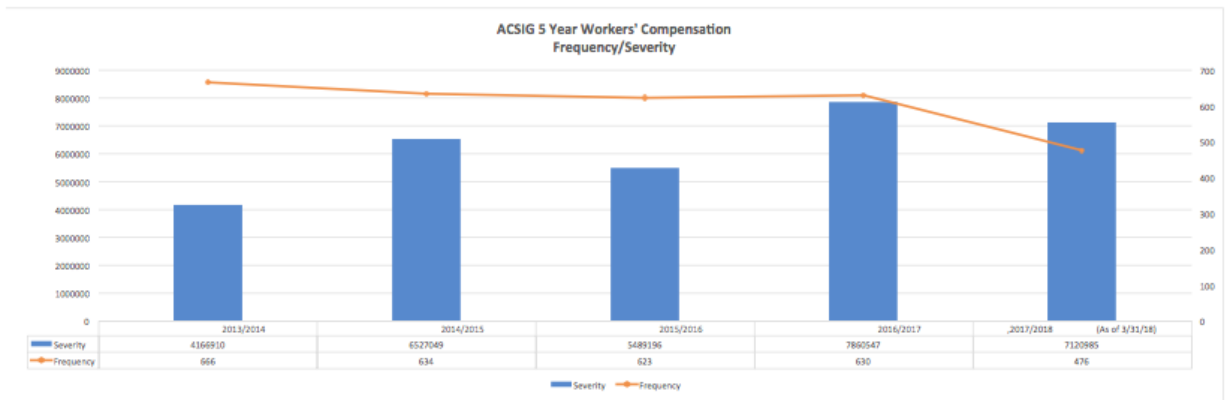
Members	Sub-Total From Page 12	Program Years								Total
		2016/2017								
		Pro Rata Share %	Net Assets	Pro Rata Share %	Net Assets	Pro Rata Share %	Net Assets	Pro Rata Share %	Net Assets	
Alameda COE	\$ (59,906)	2.03 %	\$ 168,226	-- %	\$ --	-- %	\$ --	-- %	\$ --	\$ 108,320
Alameda	(500,101)	7.07	585,891	--	--	--	--	--	--	85,790
Albany	(78,329)	3.53	292,531	--	--	--	--	--	--	214,202
Castro Valley	(209,303)	6.27	519,595	--	--	--	--	--	--	310,292
Dublin	109,914	5.45	451,642	--	--	--	--	--	--	561,556
Eden ROP	(141,731)	0.37	30,662	--	--	--	--	--	--	(111,069)
Emery	(105,976)	0.48	39,778	--	--	--	--	--	--	(66,198)
Fremont	1,031,642	23.56	1,952,418	--	--	--	--	--	--	2,984,060
Livermore	(96,640)	9.10	754,117	--	--	--	--	--	--	657,477
Mission ROP	(66,772)	0.32	26,518	--	--	--	--	--	--	(40,254)
Mt. House	(4,698)	0.03	2,486	--	--	--	--	--	--	(2,212)
Newark	(363,411)	5.60	464,072	--	--	--	--	--	--	100,661
New Haven	(692,289)	8.32	689,479	--	--	--	--	--	--	(2,810)
Piedmont	(137,956)	1.90	157,453	--	--	--	--	--	--	19,497
Pleasanton	(192,168)	7.77	643,900	--	--	--	--	--	--	451,732
San Leandro	64,696	7.57	627,326	--	--	--	--	--	--	692,022
San Lorenzo	(850,125)	10.12	838,645	--	--	--	--	--	--	(11,480)
Sunol Glen	(14,166)	0.16	13,259	--	--	--	--	--	--	(907)
Tri Valley ROP	2,579	0.35	29,006	--	--	--	--	--	--	31,585
Pleasanton Apprentice	--	--	--	--	--	--	--	--	--	--
Totals	\$ (2,304,740)	100.00 %	\$ 8,287,004	-- %	\$ --	-- %	\$ --	-- %	\$ --	\$ 5,982,264

XVII. 5 Year Point in Time Comparison

Michael Clark from Keenan & Associates discussed the 5 year point in time comparison. As resources are dedicated to improve frequency and severity of injuries within ACSIG, it is important to review the claims data to evaluate the effectiveness of the programs.

ACSIG 5 Year Workers' Compensation Frequency / Severity

	2013/2014 FY As of 6/30/14		2014/2015 FY As of 6/30/15		FY 2015/2016 As of 6/30/16		FY 2016/2017 As of 6/30/17		FY 2017/2018 As of 3/31/18	
	Frequency	Severity	Frequency	Severity	Frequency	Severity	Frequency	Severity	Frequency	Severity
Alameda County Office of Education	6	\$ 3,108.18	5	\$ 245,761.27	7	\$ 132,585.95	0	\$ -	4	\$ 85,296.72
Alameda Unified School District	48	\$ 285,686.10	58	\$ 208,696.83	53	\$ 499,039.37	56	\$ 449,298.19	29	\$ 781,341.52
Albany Unified School District	20	\$ 216,007.97	17	\$ 69,264.20	17	\$ 183,032.87	14	\$ 352,831.25	12	\$ 248,755.20
Castro Valley Unified School District	41	\$ 255,827.06	55	\$ 586,919.46	33	\$ 176,976.24	43	\$ 522,336.05	27	\$ 290,968.73
Dublin Unified School District	27	\$ 96,189.88	32	\$ 128,121.34	27	\$ 117,677.63	50	\$ 434,165.78	37	\$ 255,747.16
Eden Area ROP	3	\$ 3,060.39	3	\$ 2,078.41	4	\$ 13,313.38	5	\$ 88,665.52	3	\$ 3,786.13
Emery Unified School District	9	\$ 37,385.98	2	\$ 312.27	5	\$ 92,826.89	8	\$ 87,388.51	4	\$ 71,070.12
Fremont Unified School District	142	\$ 988,023.09	112	\$ 1,339,750.12	129	\$ 1,179,715.35	119	\$ 2,172,400.23	112	\$ 1,990,950.88
Livermore Valley Joint Unified School District	58	\$ 612,008.82	56	\$ 663,929.55	60	\$ 760,827.73	59	\$ 653,589.78	33	\$ 529,915.39
Mission Valley ROP	2	\$ 1,826.46	0	\$ -	1	\$ 531.38	8	\$ 222,087.58	3	\$ 34,281.46
New Haven Unified School District	56	\$ 358,623.24	64	\$ 416,916.09	70	\$ 431,612.03	53	\$ 623,189.03	41	\$ 417,140.55
Newark Unified School District	44	\$ 199,530.19	32	\$ 228,604.81	29	\$ 290,531.11	26	\$ 310,594.99	26	\$ 500,233.43
Piedmont Unified School District	11	\$ 35,731.40	12	\$ 101,511.17	14	\$ 168,071.30	13	\$ 323,790.60	12	\$ 19,075.83
Pleasanton Unified School District	79	\$ 498,530.45	72	\$ 828,819.49	50	\$ 817,013.28	66	\$ 873,096.56	52	\$ 759,385.89
San Leandro Unified School District	43	\$ 213,643.22	46	\$ 503,938.34	47	\$ 344,359.69	34	\$ 219,659.70	35	\$ 654,808.12
San Lorenzo Unified School District	72	\$ 359,175.55	66	\$ 699,105.60	71	\$ 274,373.11	64	\$ 489,323.30	44	\$ 474,494.46
Sunol Glen School District	0	\$ -	0	\$ -	2	\$ 1,933.89	0	\$ -	1	\$ 33.17
Tri Valley Regional Occupational Program	5	\$ 2,551.60	2	\$ 3,315.98	4	\$ 4,774.99	3	\$ 38,129.68	1	\$ 3,700.00
Grand Total	666	\$ 4,166,909.59	634	\$ 6,527,044.93	623	\$ 5,489,196.19	630	\$ 7,860,546.75	476	\$ 7,120,984.76



Administrative

XVIII. Election of Executive Committee

Due to Allan Garde, Annette Heldman, Susan Kinder, and Bryan Richard's terms expiring, we have 4 seats available for rotation on the Executive Committee. Annette, Susan, and Bryan have agreed to sit for another 2 years. Suzy Chan will be a new member to our Executive Committee.

It was moved by Micaela Ochoa and seconded by Annette Heldman to approve the Election of Executive Committee as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa, Collins, Gabel, Spalasso

Nays: None

Abstain: None

XIX. ACSIG Salaries & Benefits

The Executive Director presented a schedule increase proposal for the ACSIG staff of 2% and a 1% off the salary schedule. The average from 10 settled agencies was 2.01%. The overall cost for this increase would total \$9757.79.

It was moved by Kevin Collins and seconded by Bryan Richards to approve the ACSIG Salary as presented.

Ayes: Heldman, Richards, Chan, Fermin, Vu, Veasley, Hu, Ochoa,
Collins, Gabel, Spalasso
Nays: None
Abstain: None

XX. Meeting Calendar

The Full Board received the draft 2018/19 Calendar with the following dates.

2018/ 2019 Calendar (DRAFT)

November 1, 2018	Executive Committee	9:30am – 12:00pm
November 8, 2018	Joint Full Board Lunch will be served	12:00pm – 3:00pm
December 13, 2018	Executive Committee	9:30am – 12:00pm
February 7, 2019	Executive Committee	9:30am – 12:00pm
May 9, 2019	Executive Committee	9:30am – 12:00pm
May 16, 2019	Joint Full Board Lunch will be served	12:00pm – 3:00pm

XXI. Future Planning

XXII. This meeting was adjourned at 1:28pm.



**LOCATION CALL- IN SHEET
ALAMEDA COUNTY SCHOOLS INSURANCE GROUP
FULL BOARD MEETING**

May 17, 2018
12:00 PM

1) Enter call-in number (888) 240-3210 2) Enter Participation Code 5912465# 3) State your name.

This meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b).
Members of the public may address the Committee from any teleconference location shown below:

Alameda County Office of Education

313 W Winton Ave.
Hayward, CA 94544
Teresea Kapellas (510) 670-4270

Alameda Unified School District

2060 Challenger Drive #100
Alameda, CA 94501
Shariq Khan (510) 337-7066

Albany Unified School District

1051 Monroe Street
Albany, CA 94706
Douglas Crancer (510) 558-3751

Castro Valley Unified School District

4400 Alma Avenue
Castro Valley, CA 94546
Suzy Chan (510) 537-3000

Dublin Unified School District

7471 Lakedale Avenue
Dublin, CA 94568
Joe Sorrera (925) 828-2551

Eden Area ROP

26316 Hesperian Blvd.
Hayward, CA 94545
Marites Fermin (510) 293-2906

Emery Unified School District

1275 61st Street
Emeryville, CA 94608
Dora Siu (510)601-4905

Fremont Unified School District

4210 Technology Drive
Fremont, CA 94539
Raul Parungao (510) 659-2572

Livermore Unified School District

685 East Jack London Blvd.
Livermore, CA 94501
Susan Kinder (925) 606-3255

Mission Valley ROP

5019 Stevenson Blvd.
Fremont, CA 94538
Joyce Veasley (510) 657-1865

Mountain House School District

3950 Mountain House Road
Byron, CA 94546
Vickie Chang (510) 670-4192

New Haven Unified School District

34200 Alvarado-Niles Rd.
Union City, CA 94587
Annette Heldman (510) 471-1100

Newark Unified School District

5715 Musick Avenue
Newark, CA 94560
Bryan Richards (510) 818-4115

Piedmont Unified School District

760 Magnolia Ave
Piedmont, CA 94611
Song Chin-Bendib (510) 594-2608

Pleasanton Unified School District

4665 Bernal Ave
Pleasanton, CA 94566
Micaela Ochoa (925) 426-4307

San Leandro Unified School District

835 E 14th St
San Leandro, CA 94577
Kevin Collins (510) 667-3504

San Lorenzo Unified School District

15510 Usher Street
San Lorenzo, CA 94580
Madeline Gabel (510) 317-4641

Sunol Glen School District
11601 Main Street
Sunol, CA 94586
Miki Whetfield (925) 862-2026

Tri-Valley ROP
1040 Florence Road
Livermore, CA 94550
Julie Duncan (925) 455-4800