

Alameda County Schools Insurance Group (ACSIG)

5776 Stoneridge Mall Rd., Suite 130 Pleasanton, CA 94588

MINUTES

Full Board

**Date:** Thursday, May 20, 2021

**Time:** 2:00PM

**Location:** Video Meeting

 Join Zoom Meeting

<https://us02web.zoom.us/j/7358807014?pwd=OWtmZkdmZmVwT0hCZklsNXA4RURXUT09>

 **Meeting ID: 735 880 7014
 Passcode: acsig20**

1. **The meeting was called to order by Annette Heldman at 2:01pm.**
2. **Roll call**

**Board Members**

Annette Heldman President New Haven Unified School District

Susan Kinder Vice President Livermore Valley Joint USD

Dr. Candi Clark Board Member Alameda County Office of Education

Dani Krueger Board Member Alameda Unified School District

Jackie Kim Board Member Albany Unified School District

Suzy Chan Board Member Castro Valley USD

Chris Hobbs Board Member Dublin Unified School District

Minh Vu Board Member Fremont USD

Bryan Wakefield Board Member Mission Valley ROP

Shailesh Regmi Board Member Mountain House Unified School District

Marie Dela Cruz Board Member Newark Unified School District

Ruth Alahydoian Board Member Piedmont Unified School District

Ahmad Sheikholeslami Board Member Pleasanton Unified School District

Dr. Kevin Collins Board Member San Leandro Unified School District

Madeline Gabel Board Member San Lorenzo Unified School District

Kimberly Dennis Executive Director ACSIG

Celina Flotte Executive Assistant ACSIG

Ron Martin Guest Keenan & Associates

 Tara Cooper-Salaiz Guest Keenan & Associates

 Dave Kundert Guest Keenan & Associates

 Laurena Grabert Guest SETECH

Cary Allison Guest Morgan Stanley

Carl Sandstrom Guest CAJPA

1. **Acceptance of the Agenda**

It was moved by Kevin Collins and seconded by Candi Clark to accept the agenda as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **Public Comment on Open Session Agenda Items**

*Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is on the agency’s agenda for that meeting.  The Board of Directors allows speakers to speak on agendized and non-agendized matters under public comment.  Comments are limited to no more than 3 minutes per speaker.  By law, no action may be taken on any item raised during the public comment periods and matters may be referred to staff for placement on a future agenda of the Board of Directors*

**Consent Calendar**

Review Items listed on the consent agenda for any adjustments and adoptions.

* **Executive Committee Minutes from February 5, 2021**
* **Executive Committee Minutes from March 18, 2021**
* **2nd Quarter Financials**
* **2nd Quarter Investment Report**
* **Informational Report for Fiscal Year End**
* **PLCA Agreement Renewal**
* **Run Off Claims Agreement**
* **Dispute Resolution Policy**
* **Underwriting Policy**
* **Investment Policy**
* **Conflict of Interest Code**
* **Authorization of Signatures**
* **Posting and Mailing Address**

It was moved by Kevin Collins and seconded by Candi Clark to approve the consent calendar as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

**General**

1. **Third Quarter Investment Report**

Cary Allison of Morgan Stanley reviewed the 2020/21 Third Quarter Investment Report with the Board.

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It was moved by Susan Kinder and seconded by Kevin Collins to approve the third quarter investment report as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **Third Quarter Financials**

Laurena Grabert from SETECH presented the 2020/21 Third Quarter Financial statements with the Board.

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It was moved by Kevin Collins and seconded by Dani Krueger to approve the third quarter financial report as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **Budget 2021/2022**

The Executive Director reviewed the 2021/22 Budget with the Board.

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It was moved by Susan Kinder and seconded by Kevin Collins to approve of the budget to as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **ACSIG Salaries & Benefits**

Annette Heldman reviewed a schedule increase proposal for the ACSIG staff of 2.5%. Due to the abnormalcy of 20/21, the formula was suspended and the Board voted to give a one-time, off schedule increase. The overall cost for this increase would total $9,442.

It was moved by Kevin Collins and seconded by Ahmad Sheikholeslami to approve ACSIG salaries and benefits as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **Audit Engagement Letter**

The Executive Director presented the renewal contract with Christy White for the claims audit.

It was moved by Minh Vu and seconded by Candi Clark to approve Audit Engagement as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins

Nays: None

Abstain: None

1. **Accreditation Report**

Carl Sandstrom of CAJPA presented ACSIG the accreditation with excellence.

1. **Meeting Calendar**

The Board reviewed the 2021/22 calendar.

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It was moved by Kevin Collins and seconded by Madeline Gabel to approve of the draft meeting calendar.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

**Dental**

1. **Dental Rates 2021/2022**

The Executive Director presented the 2021/22 Dental program recommendations to the Board. The program has continued to perform well. The recommendation is for a flat renewal.

It was moved by Kevin Collins and seconded by Ruth Alahydoian to approve of the Dental Rates.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

**Vision**

1. **Vision Rates 2021/2022**

The Executive Director presented the 2021/22 Vision rates with a recommendation as a flat renewal.

It was moved by Ruth Alahydoain and seconded by Dani Krueger to approve the Vision rates as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

**Property & Liability**

1. **Property & Liability Rates 2021/2022**

The Executive Director presented the 2020/21 Property and Liability rates.

It was moved by Chris Hobbs and seconded by Kevin Collins to approve the Property & Liability rates as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

**Workers Compensation**

1. **Actuarial Study – Ultimate Loss**

The Executive Director presented Actuarial study of the ultimate loss of the self-insured portion of the ACSIG Workers Compensation program. Bay Actuarial estimates that ACSIG’s liability for unpaid losses were $8.8M on December 31, 2020 and project that it will be $8.2M on June 30, 2021.

It was moved by Kevin Collins and seconded by Candi Clark to approve the Ultimate Loss Actuarial Study as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

1. **Actuarial Study – Ex-Mods**

Historically, ACSIG experience modification factors were not “re-benched” to 1.00. The result was program underfunding. In 2008, the Executive Committee and Board agreed to begin a multi-year funding model to begin “re-benching” ex-mods to 1.00. Program year 2009/2010 was the first year of this process. It was the expectation that the rates would become more consistent due to the use of actuarially determined experience-modification rates. Prior to 2013/2014, the ACSIG Board imposed a cap in the amount an ex-mod could increase/decrease in any one program year. Beginning in 2013/14 the actuarially determined ex-mod will be used with no maximum change cap. The assumption that all ex-mods will remain between 0.75 – 1.25 will continue

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It was moved Ahmad Sheikholeslami and seconded by Shailesh Regmi to approve the Ex-Mods as presented.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

1. **Workers Compensation Rates 2021/2022**

The Executive Director presented 2021/22 Workers Compensation rates.

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It was moved by Kevin Collins and seconded by Minh Vu to approve the Workers Compensation rates.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

1. **Claims Audit**

The Executive Director reviewed the claims audit***.*** The overall score given to the Keenan & Associate Pleasanton claims team was 90% They had previously used a 5 out of 5 numbering system. This score is an improvement from the score of 4 of 5 received in 2018. Much work is being done with Keenan and ACSIG management to address the deficiencies identified. Also enclosed is the response from the Keenan Claims Team for items identified as deficient in the report.

It was moved by Kevin Collins and seconded by Madeline Gabel to approve the claims audit.

Ayes: Heldman, Kinder, Clark, Krueger, Chan, Hobbs, Vu, Wakefield, Regmi, Dela cruz, Alahydoian, Sheikholeslami, Collins, Gabel

Nays: None

Abstain: None

1. **5-year Point in Time Comparison**

Tara Salaiz from Keenan and Associates reviewed the 5-year workers compensation claim trend.

1. **Future Planning**
2. **This meeting was adjournment 2:47pm.**