

Alameda County Schools Insurance Group (ACSIG)

5776 Stoneridge Mall Rd., Suite 130 Pleasanton, CA 94588

MINUTES

Full Board

**Date:** Thursday, November 7, 2019

**Time:** 12:00PM

**Location:** Alameda County Office of Education

 313 W. Winton Ave.

 Hayward, CA 94544

1. **The meeting was called to order by Susan Kinder at 12:06pm.**
2. **Roll call**

**Full Board**

Susan Kinder Vice President Livermore Valley Joint USD

Raul Parungao Secretary Alameda County Office of Education

Dani Krueger Board Member Alameda Unified School District

Jackie Kim Board Member Albany Unified School District

Dora Siu Board Member Emery Unified School District

Marcus Battle Board Member Fremont USD

Teresea Santamaria Board Member Mountain House Unified School District

Marie Dela Cruz Board Member Newark Unified School District

Ruth Alahydoian Board Member Piedmont Unified School District

Ahmad Sheikholeslami Board Member Pleasanton Unified School District

Dr. Kevin Collins Board Member San Leandro Unified School District

Madeline Gabel Board Member San Lorenzo Unified School District

Kimberly Dennis Executive Director Alameda County Schools Insurance

Celina Flotte Executive Assistant Alameda County Schools Insurance

Tara Cooper-Salaiz Guest Keenan & Associates

Patrice Grant Guest Keenan & Associates

Ron Martin Guest Keenan & Associates

Michael Clark Guest Keenan & Associates

Dave Kundert Guest Keenan & Associates

Hesam Fayaz Guest SETECH

Heather Daud Rubio Guest Christy White & Associates

Cary Allison Guest Morgan Stanley

1. **Acceptance of the Agenda**

It was moved by Kevin Collins and seconded by Raul Parungao to accept the agenda as presented.

1. **Public Comment on Closed Session Agenda Items**

No public present to comment.

1. **Closed Session**

Closed session began at 12:11 PM.

**Open Session**

Open session began at 12:37 PM.

1. **Public Comment on Open Session Agenda Items**

No public present to comment.

1. **Report of Action Taken in Closed Session**

The Board took action to approve settlement authority for claim numbers 2503013, 99001125, 9901861, 2510407, 2202377, and 2202360.

1. **Settlement Authorization**
* **Claim Numbers:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Murcia  | 2503013 |  | Jackson | 2510407 |  |
|  | Ali-Sullivan | 99001125 |  | Parker | 2202377 |  |
|  | Murphy | 9901861 |  | Nese-Forte | 2202360 |  |

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1. **Settlement Notification**
* **Claim Numbers:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Taylor  | 478029 |  | Texeira  | 517274 |  | Fallon  | 536413 |  | Guzman  | 555537 |
| Supnet  | 482303 |  | Johnson  | 522455 |  | Pagni  | 536821 |  | Keesee  | 557531 |
| Goulet  | 487607 |  | Villanueva  | 523695 |  | Edwards  | 538692 |  | Javeed  | 561424 |
| Hunter  | 487985 |  | Cheung  | 523869 |  | Dawn  | 540240 |  | Cheng  | 561561 |
| Martins  | 491308 |  | Guzman  | 528284 |  | Anaya  | 541956 |  | Morett  | 562971 |
| Velazquez  | 498313 |  | Gordon  | 529062 |  | Ibarra  | 542339 |  | Carpenter  | 563512 |
| Pence  | 503237 |  | Idris  | 533424 |  | Baker  | 543756 |  | Delgado  | 564034 |
| Middleton  | 505313 |  | Ostlund  | 534669 |  | Holthe  | 545445 |  |  |  |
| Johnson  | 505638 |  | Reynado  | 535263 |  | Grier  | 547829 |  |  |  |
| Hanford  | 514309 |  | Carone  | 536209 |  | Shadd  | 554040 |  |  |  |

1. **CastlePoint/ Reinsurance Update**

Ron Martin of Keenan discussed the status summary memo, loss run and calculation of ACSIG potential exposure.

1. **Approval of Minutes**

The Board reviewed the Executive Committee meeting minutes from May 9, 2019 and the Full Board minutes from May 16, 2019.

It was moved by Dani Krueger and seconded by Jackie Kim to approve the minutes with fixed typos on page 8 and 9 of the agenda packet.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

**Consent Calendar**

Review Items listed on the consent agenda for any adjustments and adoptions.

* **2018/19 Fourth Quarter Financials**
* **2018/19 Fourth Quarter Investment Report**

It was moved by Ruth Alahydoian and seconded by Madeline Gabel to accept the consent calendar.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

**General Business**

1. **Members to Executive Committee**

The Board has suggested recruiting Fremont USD to the Executive Committee.

It was moved by Susan Kinder and seconded by Madeline Gabel to recruit Fremont USD to the Executive Committee.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

1. **Annual Report**

The Executive Director reviewed the annual report with the Full Board.

1. **2018/ 19 Audit**

Heather Daud of Christy White reviewed the 2018/19 Audit with the Board. This was the 7th year with Christy White Associates and the audit went very smoothly with no findings.

It was moved by Raul Parungao and seconded by Kevin Collins to approve the Audit.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

1. **2019/ 20 First Quarter Financials**

Laurena Grabert from SETECH presented the 2019/20 1st Quarter Financials.

It was moved by Kevin Collins and seconded by Teresa Santamaria to approve the 1st Quarter Financials with a motion to move $5M to investments.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

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1. **2019/ 20 First Quarter Investment Report**

Cary Allison presented the 2019/20 1st Quarter investment report.

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It was moved by Raul Parungao and seconded by Dora Siu to approve the 1st Quarter Investment Report.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

1. **FBC Contract**

The Executive Director presented the new contract with FBC for the dental coalition.

It was moved by Kevin Collins and seconded by Marcus Battle to approve the contract.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

1. **Strategic Planning**

The strategic planning meeting will take place on Decemeber 17, 2019 at 5776 Stoneridge Mall Rd. in Pleasanton CA.

**Workers Compensation**

1. **Workers Compensation Rates 2019/ 2020**

The Executive Director reviewed the 2019/ 2020 Workers Compensation Rates with the Board.

It was moved by Kevin Collins and seconded by Ruth Alahydoain to approve the workers compensation rates.

Ayes: Parungao, Krueger, Kim, Siu, Battle, Santamaria, Cruz, Alahydoian, Collins, Gabel, Gabel

Nays: None

Abstain: None

1. **Service Plan 2019/ 2020**

The Executive Director reviewed the 2019/20 Service Plan with the Board. The service team consists of Tara Cooper-Salaiz as Account Manager, Michael Clark as Claims Analyst, Dave Kundert as Loss Control Consultant, Patrice Grant as Claims Manager, and Ron Martin as Account Executive. The Service Plan is a tool to show what the team wants to complete within the upcoming year.

1. **EAP Update**

The Executive Director discussed the EAP Program with the Board.

1. **Workers Compensation Claims History**

Michael Clark of Kennan and Associates reviewed the Workers Compensation Claims History with Board. As resources are dedicated to improve frequency and severity of injuries within ACSIG, it is important to review claims data to evaluate the effectiveness of programs. Through analysis, we can identify trends within the districts.

1. **Future Planning**
2. **The meeting was adjourned at 1:38pm by Susan Kinder.**