

Alameda County Schools Insurance Group (ACSIG)

5776 Stoneridge Mall Rd., Suite 130 Pleasanton, CA 94588

MINUTES

Executive Committee

**Date:** Thursday, February 7, 2019

**Time:** 9:30AM

**Location:** Alameda County Office of Education

313 W. Winton Ave.

Hayward, CA 94544

1. **Annette Heldman called the meeting to order at 9:33am**
2. **Roll call**

**Executive Committee Members**

Annette Heldman President New Haven USD

Susan Kinder Vice President Livermore USD

Jackie Kim Board Member Albany USD

Suzy Chan Board Member Castro Valley USD

Kevin Collins Board Member San Leandro USD

Kimberly Dennis Executive Director Alameda County Schools Insurance Group

Celina Flotte Executive Assistant Alameda County Schools Insurance Group

Ron Martin Guest Keenan & Associates

Tara Cooper-Salaiz Guest Keenan & Associates

Patrice Grant Guest Keenan & Associates

Michael Clark Guest Keenan & Associates

Dave Kundert Guest Keenan & Associates

Cary Allison Guest Morgan Stanley

Mark Payne Guest Morgan Stanley

Laurena Grabert Guest SETECH

1. **Acceptance of the Agenda**

It was moved by Kevin Collins and seconded by Susan Kinder to approve the agenda as presented.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **Public Comment on Closed Session Agenda Items**

No public present to comment.

**Closed Session**

Closed session began at 9:34am.

1. **Settlement Authorization**

* **Claim Numbers:**

|  |  |
| --- | --- |
| 2205897 | Santucci |

1. **Settlement Notification**

* **Claim Numbers:**

|  |  |
| --- | --- |
| 421071 | Tarin |
| 453533 | Barriga |
| 509542 | Medeiros |
| 535017 | Poominathan |
| 539412 | Gatewood |
| 541210 | Santos |
| 542229 | Halol |
| 548896 | Havig |
| 551417 | Rivas |

1. **CastlePoint/ Renisurance Update**

The Executive Director and a Keenan representative gave committee an update on the open claims affected by the receivership of Castlepoint Reinsurance.

1. **Executive Director Contract**

The Executive Committee discussed the Executive Director’s contract.

**Open Session**

Open session began at 10:49am.

1. **Public Comment on Open Session Agenda Items**

No public present to comment.

1. **Report of Action Taken in Closed Session**

The Committee approved $110,000 to claim number 2205897 for expenses.

It was moved by Susan Kinder and seconded by Kevin Collins to approve the requested amount.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **Approval of Minutes**

The Executive Committee reviewed the meeting minutes from the November 1, 2018 Executive Committee and November 8, 2018 Full Board Meetings.

It was moved by Kevin Collins and seconded by Suzy Chan to approve the meeting minutes.

Ayes: Heldman, Kinder, Chan, Collins

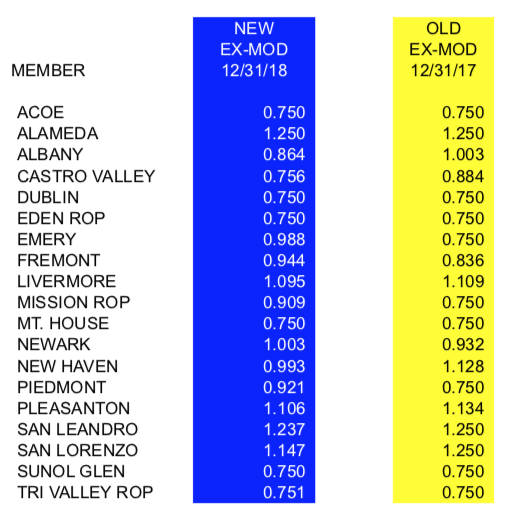
Nays: None

Abstain: Kim

**Workers Compensation**

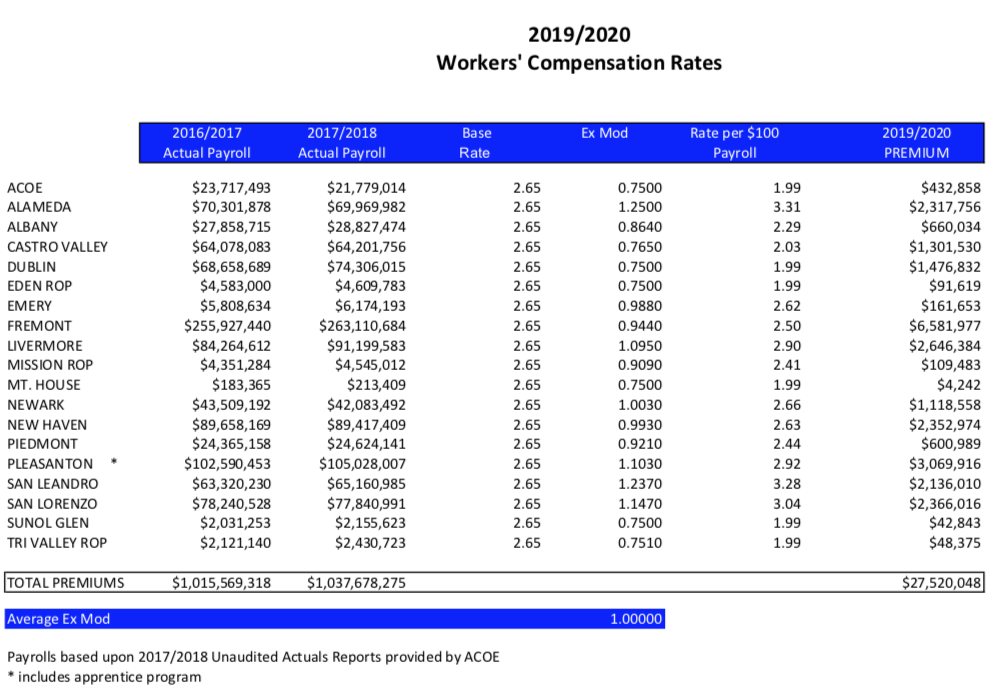
1. **Actuarial Study – Ex Mod**

The Executive Director presented the Ex-Mods as determined by the Actuary, Jack Joyce. The assumption that all Ex-Mods will remain between .75 and 1.25 will continue.

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1. **Preliminary 2019-2020 Workers’ Compensation Rates**

The Executive Director reviewed 2019-2020 preliminary worker’s compensation rates with the base rate of 2.65. The workers compensation program continues to maintain a positive fund balance, therefore the committee recommends that the base rate be lowered to 2.60.



It was moved by Kevin Collins and seconded by Suzy Chan to recommend approval of a 2.60 base rate to the board.

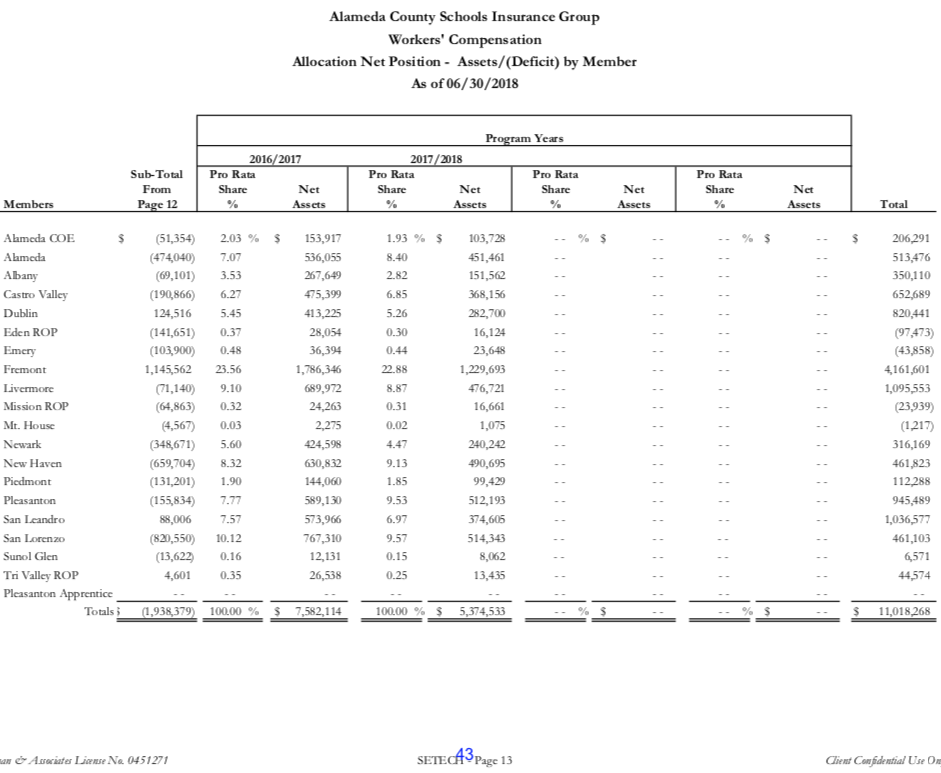
Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **Information Report for the Fiscal Year End**

Laurena Grabert from SETECH presented the Financial Management Information Report Ended June 30, 2018. The following numbers reflect each member’s portion of the unfunded liability.

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**Dental/ Vision**

1. **Actuarial Report Contract**

The Executive Director presented the actuarial contract with Healthcare Actuaries for both the Dental and Vision programs.

It was moved by Kevin Collins and seconded by Susan Kinder to recommend approval of the Board.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

**General**

1. **Election of Officers**

The Executive Committee elected officers for the 2018/19 year.

**President**: Annette Heldman

**Vice** **President**: Susan Kinder

**Secretary**: Raul Parungao

It was moved by Kevin Collins and seconded by Suzy Chan to approve the officers for 2018/19.

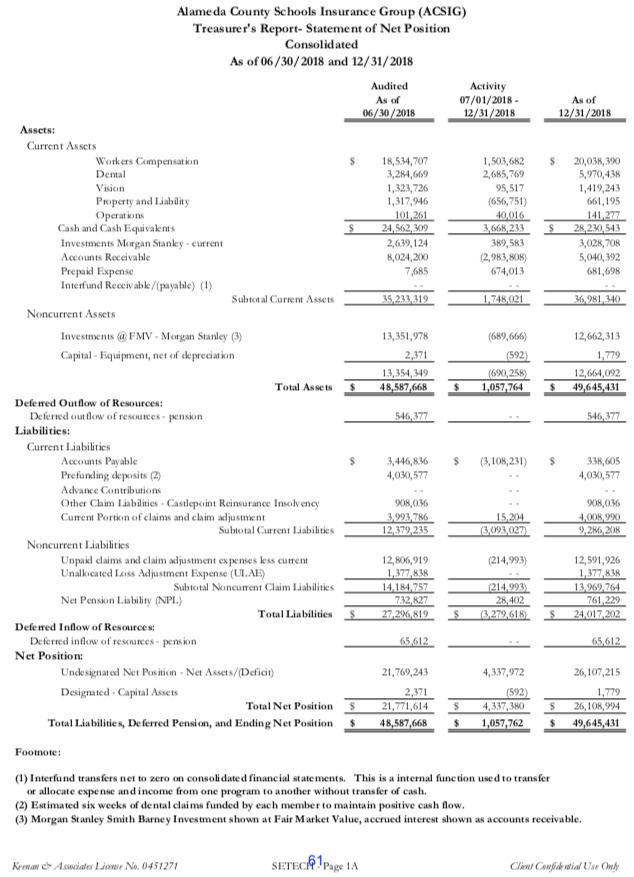
Ayes: Heldman, Kinder, Kim, Chan, Collins

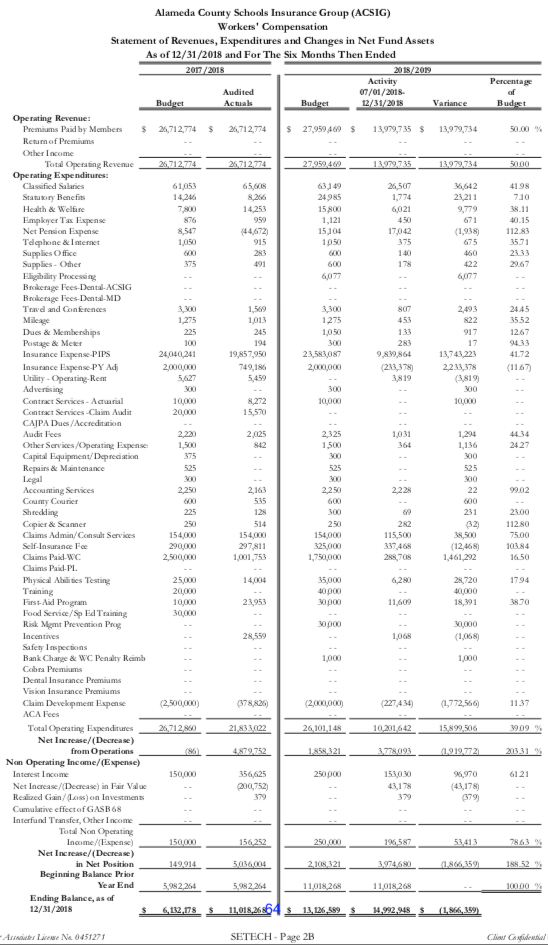
Nays: None

Abstain: None

1. **Second Quarter Financial Report**

Laurena Grabert from SETECH presented the 2018/2019 Second Quarter Financial Report.

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It was moved by Kevin Collins and seconded by Suzy Chan to approve the second quarter financials as amended with a clerical error.

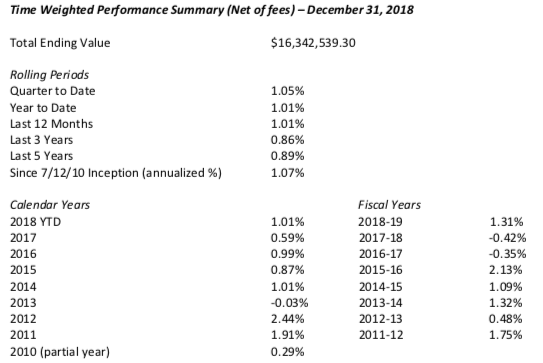
Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **Second Quarter Investment Report**

Cary Allison presented the 2018/19 Second Quarter Investment Report.

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It was moved by Susan Kinder and seconded by Kevin Collins to approve the second quarter investment report.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **2019/2020 Budget**

The Executive Director reviewed the tentative 2019/20 Budget. The budget was developed using year-to-date 2018/19 data and preliminary estimates for 2019/20 rates and costs. There have been funds allocated to support the release time for regional trainings for Special Education and Food Service staffing as well as Shoes for Crews and County-wide EAP Program.

It was moved by Kevin Collins and seconded by Suzy Chan to approve the budget.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **SETECH Contract Renewal**

The Executive Director presented a renewal contract with SETECH.

It was moved by Kevin Collins and seconded by Susan Kinder to approve the contract renewal.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **FBC Partnership**

The Executive Director discussed that ACSIG may be expanding our dental coalition into San Diego County, which would include a 30,000 school pool to reduce their administrative fees paid to Delta Dental.

1. **Robin Johnson Law Contract**

The Executive Director presented a new contract with Robin Johnson Law to the Executive Committee. With potential partnership with FBC Dental Group, it is necessary to secure legal counsel to review documents necessary to create the cooperative. Any costs associated with this contract will be paid from the dental fund only.

It was moved by Kevin Collins and seconded by Susan Kinder to approve the contract.

Ayes: Heldman, Kinder, Kim, Chan, Collins

Nays: None

Abstain: None

1. **Audit RFP**

The Executive Director has acknowledged that ACSIG has maintained two separate 3-year contracts with Christy White & Associates for our claims audit. The Executive Director want to give the opportunity of the committee the option of a new RFP. The committee decided to continue with Christy White and request a proposal for another year and add that as an agenda item to the May meeting.

1. **Strategic Planning Update**

The Executive Director presented and reviewed the progress to date of strategies established at the 2018-19 strategic planning meeting held in June 2018. There was a typo error that was corrected – The budgeted amount for the JPA-wide EAP Program is $100,000 not $200,000.

1. **CAJPA Fall Conference 2019**

CAJPA Fall Conference will be held in South Lake Tahoe Sept 10- 13, 2019.

1. **Future Planning**
2. **This meeting was adjourned at 12:08pm.**