DeltaCare USA

ENROLLMENT/CHANGE FORM

FOR EMPLOYER USE ONLY

Group No. _____

Contract Type _____

Effective Date _____

Check One

- ❑ New Enrollment
- ❑ Name Change
- ❑ Facility Change*
- ❑ COBRA
- ❑ New Social Security Number/ Employee ID Number
- ❑ Address Change
- ❑ Add Dependent
- ❑ Remove Dependent

Indicate effective date of change:
*(Does not pertain to facility change)

(Month) (Day) (Year)

COBRA Enrollment Only

Please indicate qualifying event:

- ❑ Termination
- ❑ Widowed
- ❑ Surviving Dependent
- ❑ Divorce
- ❑ Overage Dependent

Indicate qualifying date:

(Month) (Day) (Year)

Primary Enrollee Information

VERY IMPORTANT - PLEASE PRINT LEGIBLY (Please leave one blank box between each word)

Name: (Last) (First) (M.I.)

Mailing Address: (Street Address)

(City) (State) (Zip Code)

E-mail Address:

Date of Birth: (Month) (Day) (Year)

Male ❑ Female ❑

Home Phone #: ( ) –

Name of Employer/Group:

Location:

Soc. Security #: – –

Employee Identification #:

Contract Facility Name:

Contract Facility #:

Dependent Information

VERY IMPORTANT - PLEASE PRINT LEGIBLY (To add additional dependents, please attach a separate sheet.) Note: You may choose up to three separate offices for yourself and all dependent enrollees.

PLEASE LIST ELIGIBLE DEPENDENTS TO BE COVERED IN ADDITION TO YOURSELF

Relationship Code*	Dependent Name	Male/ Female (Check One) M	F	Date of Birth (Month) (Day) (Year)	Contract Facility Name	Contract Facility #:
		❑	❑			
		❑	❑			
		❑	❑			
		❑	❑			
		❑	❑			
		❑	❑			
		❑	❑			

*Relationship Codes: Place the following two character code in the first column to designate each dependent as follows:
Spouse - SP Domestic Partner - DP Child - CH Child of DP - CD Other Adult - OA Other Child - OC

Signature of Primary Enrollee _____ Date _____

ORIGINAL